



APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

PERSONAL INFORMATION

(Please print clearly and complete both sides.)

DATE: ____ / ____ / ____

NAME _____
LAST FIRST MIDDLE/MAIDEN

SOCIAL SECURITY NUMBER: ____ - ____ - ____

PRESENT ADDRESS _____
STREET CITY STATE ZIP

PREVIOUS ADDRESS _____
STREET CITY STATE ZIP

PHONE NO. (____) _____ ARE YOU 17 OR OLDER? YES ___ NO ___

NOTIFY IN EMERGENCY: _____ (____)
NAME ADDRESS PHONE

Are you legally eligible for employment in the U.S.? Yes _____ No _____

Position(s) applied for: _____ Date available: _____

Type of employment: Full-time ___ Part-time ___ Temporary ___

EDUCATION

| NAME and LOCATION | YEARS COMPLETED | COURSE OF STUDY |
|----------------------------|-----------------|-----------------|
| HIGH SCHOOL _____ | 9 10 11 12 | _____ |
| COLLEGE / UNIVERSITY _____ | 1 2 3 4 | _____ |
| OTHER _____ | 1 2 3 4 | _____ |

Please list specific computer experience or training. _____

Have you applied for a job with us before? Yes _____ No _____
Have you ever worked for us before? Yes ___ No _____ At what location? _____
Do you have any relatives employed by Master Battery? Yes _____ No _____
What relationship? _____ What location? _____

Have you ever been convicted of a crime? (Exclude any misdemeanor conviction that occurred more than five years ago from the date of this application. A conviction may not necessarily disqualify an applicant.) NOTE: An applicant with a court-ordered sealed record may answer "no" with respect to that conviction. Yes ___ No ___ If so, state date, court, and place where offense occurred: ____ / ____ / ____

Have you ever been discharged from a position, or resigned to avoid discharge? Yes ___ No ___ If yes, describe circumstances: _____

COMPANY USE ONLY

Interviewed By: _____ Position: _____ Date: _____ Letter Sent: _____
Req #: _____ Position Offered: _____ Salary: _____ Date: _____ Date of Hire: _____
Orientation Scheduled: _____ Comments: _____

EMPLOYMENT HISTORY*(Start with most recent or present employer, please fill in an explanation of any lapse in employment.)*

| | |
|---|---|
| EMPLOYER and ADDRESS _____ | TELEPHONE NO. (____) _____ |
| JOB TITLE and DUTIES _____ | DATE HIRED _____ STARTING RATE _____ |
| REASON FOR LEAVING _____ | DATE LEFT _____ ENDING RATE _____ |
| IMMEDIATE SUPERVISOR (Name & Position) _____ | May we contact your present employer prior to extending conditional offer of employment? YES ___ NO ___ |

EXPLAIN ANY LAPSE IN EMPLOYMENT:

| | |
|---|--|
| EMPLOYER and ADDRESS _____ | TELEPHONE NO. (____) _____ |
| JOB TITLE and DUTIES _____ | DATE HIRED _____ STARTING RATE _____ |
| REASON FOR LEAVING _____ | DATE LEFT _____ ENDING RATE _____ |
| IMMEDIATE SUPERVISOR (Name & Position) _____ | May we contact this employer? YES ___ NO ___ |

EXPLAIN ANY LAPSE IN EMPLOYMENT:

| | |
|---|--|
| EMPLOYER and ADDRESS _____ | TELEPHONE NO. (____) _____ |
| JOB TITLE and DUTIES _____ | DATE HIRED _____ STARTING RATE _____ |
| REASON FOR LEAVING _____ | DATE LEFT _____ ENDING RATE _____ |
| IMMEDIATE SUPERVISOR (Name & Position) _____ | May we contact this employer? YES ___ NO ___ |

EXPLAIN ANY LAPSE IN EMPLOYMENT:

| | |
|---|--|
| EMPLOYER and ADDRESS _____ | TELEPHONE NO. (____) _____ |
| JOB TITLE and DUTIES _____ | DATE HIRED _____ STARTING RATE _____ |
| REASON FOR LEAVING _____ | DATE LEFT _____ ENDING RATE _____ |
| IMMEDIATE SUPERVISOR (Name & Position) _____ | May we contact this employer? YES ___ NO ___ |

EXPLAIN ANY LAPSE IN EMPLOYMENT:

| | |
|---|--|
| EMPLOYER and ADDRESS _____ | TELEPHONE NO. (____) _____ |
| JOB TITLE and DUTIES _____ | DATE HIRED _____ STARTING RATE _____ |
| REASON FOR LEAVING _____ | DATE LEFT _____ ENDING RATE _____ |
| IMMEDIATE SUPERVISOR (Name & Position) _____ | May we contact this employer? YES ___ NO ___ |

It is the intention of Master Battery, LLC to staff our organization by employing honest people of integrity. Therefore, we ask you to read, sign and date the statement below:

- The facts listed on this application are true and complete to the best of my knowledge. I understand that any false or omitted information may result in the rejection of my application or discharge at any time during my employment. I understand that my employment is for no definite or fixed period of time and that neither hours of work, which may be assigned to me at any time, nor any other act or circumstances shall constitute a guarantee of fixed employment. I understand that my employment may be terminated at any time at the option of either Master Battery or myself.
- Business needs may at times make the following conditions mandatory: overtime, shift work, a rotating work schedule, or a work schedule other than that for which I was originally hired. I understand and accept these as conditions of continuing employment.
- Except as specifically noted above, I authorize Master Battery or a designated representative to confirm my education, employment history, and references. In addition, my signature authorizes the company or a designated representative to look into my credit, criminal and/or driving history.
- I understand that, if hired, I will be required to offer for examination documents proving that I am a United States citizen or an alien currently authorized to work in the United States. I also understand that my continued employment is contingent upon my providing the necessary documentation within the prescribed time frame.
- I understand that Master Battery endorses a DRUG-FREE ENVIRONMENT and that they reserve the right to drug screen all applicants and, if hired, to randomly perform drug testing.
- THE FAIR CREDIT REPORTING ACT requires us to advise you that a routine investigative consumer report may be conducted relative to your character, general reputation, personal characteristics, and credit history. Upon written request, we will provide you with additional information concerning the source, nature, and scope of any such report requested by us.

Signature of Applicant____/____/____
Date